**Friends of Springhill PPG meeting 31st August 2022**

**Attendees:**

Dr Angel - Spring Hill Practice

Dr Khan - Spring Hill Practice, Springfield Park Primary Care Network

Agnieszka Polej – Deputy Manager, Spring Hill Practice

Claire Ferrigi – Volunteer Centre Hackney

Mary Walker – Chair of Friends of Spring Hill PPG

Stephen Sirvid- Member of Friends of Spring Hill PPG

Cheryl Robins - Member of Friends of Spring Hill PPG

Samuel Hanstater - Member of Friends of Spring Hill PPG

Collin Carter - Member of Friends of Spring Hill PPG

Yahya Bismillah - Member of Friends of Spring Hill PPG

William Newman - Member of Friends of Spring Hill PPG

Stephen Clark - Member of Friends of Spring Hill PPG

**Welcome**

* We will need to share the minutes from the last two meetings, one in 2019 and the 29th of July 2022.
* Start creating a structure for Friends of Spring Hill. Change to FOSH Patients Participation Group added to the name.
* We need to have a formal plan for FOSH.
* Constitution - we can find examples online, Mary, to find these and share.
* Also, we need Terms of Reference.
* Can we all, in the coming weeks, get down on paper what you want to see on the TOR and bring it to the next meeting
* We need a small group of 3-4 to create this in a meeting before the next FOSH meeting in October. Who can help with this?

 Mary

 Colin

 Cheryl

 Stephen S

* We will also need a secretary; Cheryl has agreed to share the role with someone. They can take minutes by hand.

**Practice update - Dr Angel**

* We are recruiting new GPs.
* We have new staff: one is Ellie, the Physician Associate, plus 2 Paramedics, who will do home visits and see people in the practice. We also have a GP registrar, Dr Riamah.
* Building has started on Belfast Road.
* Website has some teething problems; FOSH can help with this
* New changes: EConsult, patient access. We can take this forward to another meeting.

**Question**: Local authority, are we going to have a relationship, and how will this work?

This can be covered in the TOR.

**Springfield Park PCN update - Dr Khan**

* There are 3 surgeries in the PCN Spring Hill, Stamford Hill, and Cranwich Road.
* What we are focusing on right now are health inequalities, vaccines, and cancer screening.
* We do work with the local authority and the voluntary sector.
* One of the things we have been doing is that, as a PCN, we will be opening on Sundays, as 40% of patients need appointments on the weekend.

**Question:** Is this best for the community, can it be one week Sunday, one week Saturday? This will be an ongoing discussion in the future with the PCN.

Plus, we will be staying open later at the surgery from 7 pm to 8.30 pm from October 2022.

**Suggestion:** Can we add new staff roles on the website and translation service?

**Suggestion:** New staff members could come to the coffee mornings to introduce themselves and the job they do.

**Concerns raised:**

* Is there parking on the new estate for patients? Has this been addressed in the new building?
* New building has 26 consulting rooms, meeting rooms, a sensory garden, and space for children and families.
* We need a timetable to meet to get the Constitution and TOR done before the next meeting, so we can go through it together.
* Vote for Wednesday or Tuesday meetings. First Wednesday of the month.

6 votes for Wednesday

4 votes for Tuesday

* Date for the next meeting in Oct when we will share the TOR, Wednesday the 5th of Oct at 5 pm at Adams House. This will clash with Jewish holidays/new year.

Next meetings: Wednesday the 4th of Jan 2023, April 2023, July 2023, and October 2023, meet 4 times a year.

**AOB**

**Question:** Change the name and remove friends, as this sounds unprofessional; maybe others will not take us seriously. But keep PPG?

Take a vote to remove friends from the name.

* Vote:

Votes to keep friends - 7

Votes to take away friends - 4

TOR and Constitution meeting on Wednesday afternoon, 7th September 4 pm in Adams House.