**Agenda**

**1.      Welcome and Introductions (5pm- 5.05pm)**

**2. Apologies (5.05pm)**

**3. Election Chair, Vice Chair, Secretary (5.05pm -5.20pm)**

**4.   Adoption Constitution and Terms of Reference (5.20- 5.25pm)**

**5.      Draft Notes of Meeting 8th January 2025 for approval (5.25pm)**

**6.      Matters Arising Meeting 8th January (5.25-5.40pm)**

 a. Practice Website update

b. Industrial Action update

c. Friends of SpringHill PPG Distribution list

d. Friends of SpringHill PPG Recruitment

e. Friends of SpringHill PPG contact with Nightingale Practice

f. Practice Reception Information screens

**7. Practice and PCN Update including Belfast Road Official Opening (5.40pm-6.00pm)**

**8. Mental Health Report – Mental Health Services working across the PCN (6.00-6.20pm)**

**9. Springfield Neighbourhood Action Group-Event 6th April Nurturing Families (6.20 -6.25pm)**

**10. AOB (6.25pm)**

**11. Date of Next Meeting**

**12. Meeting closes 6.30pm**